UMUZIWABANTU MUNICIPALITY
PRIVATE BAG X1023, HARDING 4680
WEBSITE: WWW.UMUZIWABANTU.GOV.ZA

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR THE FINANCIAL YEAR ENDING 30 JUNE 2019

BACKGROUND:

Section 69 (3) (a) of the MFMA requires the accounting officer to submit a draft SDBIP to the mayor no later than 14 days after the approval of the budget. The municipality should ideally publish its draft SDBIP with its draft budget, or soon after as supporting documentation to assist its budget hearings process normally held at the end of March or in April. With careful planning of the budget process and to ensure adherence of the legislative requirements, the **Mayor must** approve the SDBIP **not later than 28 days after budget approval** by council.

The SDBIP is a key management, implementation and monitoring tool, which provides operational content to the end-of-year service delivery targets, set in the budget and IDP. It determines the performance agreements for the municipal manager and all top managers, whose performance can then be monitored through Section 71 and 72 reports, and evaluated through the annual report process.

THE SDBIP CYCLE:

- **Planning:**

During this phase the SDBIP/ Budget process Plan is developed. SDBIP related processes e.g. workshop schedules distribution of circulars and training workshops, are also reviewed during this phase.

- **Strategising:**

During this phase the IDP is reviewed and subsequent SDBIP programmes and projects for the next 5 years based on local, provincial and national issues, previous year's performance and current economic and demographic trends etc.

- **Tabling:**

The SDBIP is tabled with the draft IDP and budget before Council. Consultation with the community and stakeholders of the IDP on the SDBIP is done through budget hearings and formal local, provincial and national inputs or responses are also considered in developing the final document.

- **Adoption:**

The Mayor approves the SDBIP no later than 28 days after the adoption of the Municipality's budget.

- **Publishing:**

The adopted SDBIP is made public and is published on the Council's website.

SECTION 69 (3) (a) of the MUNICIPAL FINANCE MANAGEMENT ACT (MFMA) – SUBMISSION TO THE MAYOR

The 2018/2019 Service delivery and Budget Implementation Plan, indicating how the budget and the strategic objectives of the Council will be implemented, is herewith submitted in terms of Section 69(3)(a) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budget and Reporting Regulation for the necessary approval.

PRINT NAME: V M KUBEKA
Acting Municipal Manager

Signature: ...

SECTION 53(1) (C)(ii) of the MUNICIPAL FINANCE MANAGEMENT ACT (MFMA) – APPROVAL BY THE MAYOR

The 2018/2019 Service Delivery and Budget Implementation Plan is herewith submitted for approval in terms of Section 53(1) (c) (ii) of the Municipal Finance Management Act (MFMA), MFMA.

PRINT NAME: NCIKI DIXIE
Her Worship the Mayor of Umuziwabantu Municipality

Signature: ...

Date: 29 June 2018